**REQUIREMENTS FOR PUBLICATIONS IN NLPP**

The editorial board will consider only previously unpublished articles. The article needs to be submitted in the electronic format (.doc, .docx) and can be written in Kazakh, Russian or English language. The author can submit only one article per issue, including articles written with co-authors. The number of co-authors in one article cannot be exceed the number of three people.

An article (in .doc, .docx formats) with 12 to 16 pages of the main text (excluding the title, information about the authors, abstract, keywords, bibliography) is submitted to the editor through the article submission system on the journal’s official website. **An expert notification** permitting the open publication of the article must be attached as well.

Font - Times New Roman. Font size - 14 pt. Alignment – justified. Single line spacing. Indention - 1.25 cm. Page margins: upper and lower - 2 cm; left - 3 cm and right - 1 cm.

Formulas

When creating formulas, it is recommended to use Microsoft Equations 1.0-3.0 – working via Insert - Formula command.

The dimensions of the formula should not exceed 16 cm in width and 24 cm in height. Font: Times New Roman, 14 pt.

The numbering of formulas should be sequential throughout the text. The main text of the article is separated from the formula by one space before and after its entry. The numbering of the formulas is placed on the right side, while the formula is located in the center. All variables must be decrypted.

                                  (1)

where, уi - is the value of the variable y at time i;

хi - is the value of the variable x at time i;

µi – is the value of the variable µ at time i;

αk, βk – are the coefficients for x and y;

εi - is the value of the free coefficient at time i;

k - is the time delay.

Figures, Tables

Figures (graphs, charts) and tables are presented directly in the text with the numbering, title (for example, Figure 1 - the name of the picture) and the source as a note (12 pt.) (For example, Note – compiled by the author (s) based on the source [...]). The numbering of tables / figures should be sequential throughout the text. Figures are numbered separately from the tables. Figures (graphs, diagrams) and tables should not exceed 20% of the total article.

Abbreviation in the "pic." Format are not recommended; you should type the word in full and put a space after the number (Figure 1 shows the data ...; see table 1). The size of the picture should not exceed 16 cm in width; 24 cm in height. The inscriptions in the figures – 9 pt. *A reference to the figure in the text is required.*

The name of the picture is placed under the picture (in the center) in Times New Roman font 14 pt.

Figure 1 – Inflow and stocks of FDI in Kazakhstan

Notes – compiled by the author (s) based on the source [...]

*All abbreviations must be explained in the notes or signed in the text. (Notes – FDI – foreign direct investment; foreign direct investment (hereinafter – FDI)).*

Tables

When creating a table, it is recommended to use the capabilities of Word or Excel. Manual tables are not used (large number of spaces, without using cells). Table design – legend above the table without an indentation (Times New Roman 14 pt., explanatory data to the table – 12 pt.). A table is followed by a dash after the number, name of table – with a capital letter.

Table 1 – Table name...

Notes are given below the table.

Indicate the units of measure in accordance with the SI International System of Units. The unit of measure for all numerical data needs to be provided in the table title. In the last combined row of the table, the data source for the table must be indicated in the following format: Note – compiled by the authors based on [6].

Table 1 – A mid-term budget performance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Budget item | Approved indicator (USD) | Actual data (USD) | The ratio of paragraph 4 to paragraph 3 (%) |
| 1 | 2 | 3 | 4 | 5 |
| 1 | Income, including: | 10 738 973 554 | 13 175 302 900 | 22.68 |
| - | tax revenues | 7 218 206 719 | 9 145 100 500 | 26.69 |
| - | non-tax revenues | 174 459 242 | 379 170 300 | 117.34 |
| - | proceeds from the sale of fixed capital | 68 992 509 | 146 432 200 | 112.24 |
| - | transfers receipts | 3 277 315 084 | 3 504 600 000 | 6.93 |
| 2 | Expenses | 11 192 070 873 | 13 627 259 900 | 21.75 |
| 3 | Net budget lending | 226 039 805 | 118 737 900 | - 47.47 |
| 4 | Balance on operations with financial assets | 967 995 696 | 1 017 880 400 | 5.15 |
| 5 | Deficit | - 1 647 132 820 | - 1 588 575 300 | - 3.55 |
| Note – compiled by the authors based on [6]. |

Particularly significant but bulky tables can be given as an appendix - after the main text of the article. End-to-end appendix numbering. In such cases, a link to the appendix in the text of the article is required.

The abbreviations introduced in the text (names of organizations, methodologies, variables, etc.) are compulsorily determined in the first use of the terms in the text, for instance, Gross Domestic Product (hereinafter - GDP).

**Article structure:**

**The MRNTI** **code** (Interstate rubric of scientific and technical information) is indicated in the upper left corner, on the next line – **JEL Classification** (bold, 14 size.)

Below (one spacing line) the following information in English, Kazakh and Russian languages:

1) Article title (in *bold, 14 size, center alignment*). The title should be short and without abbreviations.

2) On the next line – author(s)s initials and surname (*bold, 14 size.).* On the next line full name of the affiliated organization, city, country (*12 size*, *center alignment*).

3) On the next line - ABSTRACT (150-200 words) (*14 size, alignment - justified*). The structure of the annotation includes the following MANDATORY clauses:

* purpose of the research
* methodology
* originality / value of the research
* findings
* keywords – 4-6 words or phrases

On the following line the main text of the article is presented in accordance to the following structure:

**INTRODUCTION**

The value of work. The importance of work. The relevance of the issue.

**THE MAIN PART OF THE STUDY**

The main provisions of the study, research indicators, applied research methods

**RESEARCH RESULTS (CONCLUSIONS)**

Conclusion, research results and discussion, practical suggestions and recommendations.

On the next line **– REFERENCES** (at least 15 sources, of which at least 30 % should be international databases and / or international literature). The list of references must be presented in two versions: the first – in the source language in accordance with **ГОСТ 7.1. – 2003**, the second – romanized alphabet (transliteration) according to the **American Psychological Association** format (<http://www.apastyle.org/>). The list of references is formed in the order of their appearance in the text of the article, with corresponding sources in brackets [...].

On the next line – **ABOUT THE AUTHOR(S)** including: full name, academic degree, rank, affiliated organization, city, country, e-mail, orcid (12 size)

From a new page appendix are presented, if relevant.

*When submitting an article to the editorial office, please read the requirements and examples developed by the editors for the authors:*

*- sample article design*

*- reference list design*